



City of Hartford

School Crossing Guard

Job Summary:

The City of Hartford Police Department is recruiting applicants for the School Crossing Guard seasonal position for the Hartford Public Schools. The Crossing Guard position is available during the school year, August through June. This position assists school-age children walking across busy intersections on their way to and from school.

Compensation:

The pay rate is \$13.00 per hour, 2 hours daily, Monday through Friday, including mornings and afternoons. This seasonal position is not eligible for benefits or paid time off. The work schedule will be based on the school year calendar.

Essential Duties and Job Functions:

- Directs actions of children and traffic at street intersections to ensure safe crossing.
- Trains children to cross intersections in an orderly manner.
- Maintain the flow of children at intersections so as not to have children loitering.
- Signals and gestures traffic in a distinct, decisive, and understandable manner for a stoppage to allow children to cross the intersections.
- Identify vehicles disregarding traffic signals and report infractions to police.
- Reports suspicious vehicles or people to the Police Department.
- Escorts children across the street.
- Place caution signs at designated points before going on duty and remove signs at the end of the shift.
- Performs other related tasks as required.

Required Minimum Qualifications:

- Must be at least 18 years of age and have earned a High School diploma or equivalent.
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- Reliable transportation to post with the ability to move posts if necessary.
- Ability to pass a criminal background check, drug screen, annual physical examination.
- Excellent customer service skills, including responding diplomatically to customer questions and complaints.
- Ability to communicate effectively and present ideas and concepts orally.
- Ability to problem-solve and work effectively under stress when faced with changes in work priorities.



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- Ability to distinguish sounds at various frequencies and volumes.
- Ability to distinguish people or objects at varying distances under various light conditions.
- Physically capable of walking and standing for periods of time.

Environmental Conditions:

- Exposure to outdoor weather conditions with no adequate protection from the weather
- Uses tools and equipment that are relative to the position, including crossing guard vest, handheld stop sign, emergency card with numbers of local Police Department and Traffic Bureau, etc.

The City of Hartford is an Equal Opportunity Employer.