Date:



## **BUILDING PERMIT APPLICATION**

## City of Hartford

Municipal Inspection Authority LLC (269) 286-8484 Email: inspect.mia@gmail.com 19 West Main Street Hartford, MI 49057

> Phone: (269) 621-2477 https://www.cityofhartfordmi.org/

## **Department of Building Inspection and Zoning** Zoning of Property Property ID: Authority: P.A. 230 of 1972, as amended Completion Mandatory to obtain permit Penalty: Permit cannot be issued Estimated Value of Construction: Permit Fee: (obtained from office) Plan Review Fee: **Total Fees: Estimated Start Date:** Plan Review fee: required for Use and Occupancy: (Ex. R-3 Single Family) construction valuing \$50,000 or more. I. Job Location: Building Department should attach county sheet to verify information. Name of Owner/agent: Is a drawing available for this project? Not Required Address (street number and City: State: Zip Code: name) of Project: Cell phone number: Business phone number: Fax Number: **Email Address:** II. Contractor/Applicant Information: Please provide copies of license and Insurance certificates at time of application. Name of contractor/homeowner: MI Residential Builders License #: Check one: Expiration date: Owner Contractor Address (street number and City: State: Zip Code: name) of applicant: Cell phone number: Home or business phone number Fax number: Email address: Workman's Comp Insurance Federal Employee ID# MESC Employee number (or reason for exemption) Carrier III. Design Professional Information: Please provide copies of license and insurance certificates at time of application. Check one: Name: MI License # **Expiration Date:** Architect Engineer Address (street # and name) of City: State: Zip Code: applicant: Cell phone number: **Email Address:** Business phone number: Fax Number: IV. Project Description: (PLEASE BE AS COMPLETE AS POSSIBLE; use separate piece of paper if necessary) Please state what is being done: Site plan is required with a new structure, addition, or structure. Include drawings of structures or additions. V. Applicant Signature Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of section 23a are subject to civil fines.

I, \_\_\_\_\_\_\_\_(name), \_\_\_\_\_\_\_\_\_(title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).



**Building Inspection Department** 

## **HOMEOWNER BUILDING PERMIT POLICY**

The Michigan Licensing Law under ACT 229, Section 339.2402 Residential Builders, gives a homeowner an exemption to act as his or her own general contractor.

(Example): The homeowner may obtain a building permit for construction on his or her own property, even if a licensed or unlicensed contractor may be significantly involved.

If, you the homeowner choose to act as your own general contractor and obtain the required building permit (PLEASE READ THE FOLLOWING)

AS THE PERMIT HOLDER YOU, THE HOMEOWNER INCUR ALL OF THE LIABILITY AND ALL THE RESPONSIBILITIES THAT THE LICENSED CONTRACTOR WOULD NORMALLY ASSUME.

City of Hartford <u>cannot</u> assist you in any case of action against an unlicensed contractor that (you) the Homeowner hires to perform work under the building permit you obtained.

You, the <u>Homeowner</u>, could be held liable for any damages that occur on the job, whether it is by the builder or subcontractor employees.

You, the <u>Homeowner</u>, could be held liable for any injury that occurs on the job whether it is to the builder or subcontractor employees.

In the event of an occurrence beyond the builders' control, which causes the builder to be unable to complete the work, the <u>Homeowner</u> will be legally responsible for the completion of the job, under the permit you obtained.

It is you the <u>Homeowner</u> that has the responsibility to have a complete understanding of the current Building Codes, and local zoning.

I, \_\_\_\_\_\_\_have read and understand the above (print name)
information and will adhere to all rules and regulations submitted in this policy.

(signature) (date)