

CITY OF HARTFORD
WORKSHOP MEETING MINUTES
JUNE 21, 2010

The workshop meeting was called to order at 7:30 P.M. by Mayor Ted Johnson

Members present: Rodney Austin, Frank Dockter, Rick Hall, Leo Latus, John Miller, and Ted Johnson.

Members absent: John Pleyer (out of town)

Staff present: Akinwale, Gray, Rodney-Isbrecht, Beltran, and Staunton

Motion by Dockter, supported by Miller, to approve the agenda as amended to include change request no. two and three and pay estimate no. 001 on the South/Oak Street project.

Motion carried 6 – 0

Guests:

- Mickey Bittner, Wightman & Associates – West Main re-paving project has been completed, contractor finished necessary repairs; the South Parking Lot project is complete, a tree that died was replaced this spring under warranty; South/Oak Street water improvement project is progressing well, pay estimate 001 has been submitted for approval in the amount of \$161,016.02 for work completed thru June 13, this will not be paid until next fiscal year beginning July 1st, 2010. Water main has been laid and tested; there are a few water services that need to be connected. There were some problems that need to be addressed at South Haver and Oak Street, there was a sewer collapse which will need to be replaced, there is also a drainage issue, it was discovered that the catch basins were never connected to main storm sewer lines when they were installed in the 70's, this will be an additional \$19,490 added to the contract and will extend the completion time about two weeks.
- Nichole Rutherford and Ken Baker – West Michigan Medical Services & Supplies, Holland, MI would like to apply for a permit to operate a medical marijuana facility in Hartford.

Public Comment:

- a. Brian & Holly Garland, Arrowhead Bar & Grill – Concerned with the States smoking ban and the City's loitering ordinance it had created a conflict for his customers, especially on Wednesday, Friday and Saturday nights when there may be a number of customers who ride motorcycle's and park in front of the business.

Communications were:

- a. The City will again be participating in the summer youth program through Michigan Works, there will be four youth working with staff for six weeks.
- b. Stuart Weaton from Kalamazoo is seeking his Eagle Scout certification and has chosen to complete a project for the City by making two handicap accessible picnic tables for Ely Park which he will deliver on Wednesday, June 23, 2010.
- c. The Van Buren County Drain Commissioner has sent apportionment, for the rebuilding of the old health and cemetery drain system, they have already designed and bid out the project and the preconstruction meeting has been set for June 29. The City's share will be \$6,771.48 each year for ten years.

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- d. Van Buren County is seeking participants in updating the County's Master plan. Please let the City Manager or Clerk know if you are interested.
- e. The tree that AEP replaced last year in front of Richters Insurance died and needs to be replaced.
- f. Mediation between the contractor and owners of the theater, 29 West Main Street should be meeting on June 29.
- g. The Clerk is taking applications for election inspectors for the up coming elections; certification training will begin in July.

Goals/Objectives

- a. Audit and closing out the year.

Reports submitted:

- ***Police Dept & Ordinance Report*** – Commission would like to see an increase of ordinance enforcement hours during the spring and summer months.
- ***Department of Public Works*** – Clearing brush due to severe storms over the weekend.
- ***Waste Water Treatment Plant*** – with out power for two days due to the weekend storms, the generators were able to keep up with the demand.
- ***Treasurers & Investment Report*** –
- ***List of Bills*** - \$78,146.30
- ***City Managers Report*** – South/Oak Street water improvement project; community facility grant to purchase police vehicle; joint master plan update; 115 Mary Street.

Old Business:

- a. 7 West Main Street and 27 West Main Street construction projects are continuing to make progress.

New Business:

- ✓ Diana Blair submitted her resignation from the board's of review and election. The City is seeking candidates to fill seats on both boards.
- ✓ South/Oak Street project contract modification 002 will increase the project by \$19,490 for sanitary and storm sewer repair and install storm sewer main.
- ✓ South/Oak Street project contract modification 003 will increase the project by \$7,371.00 for overlay on Oak Street from Wendell to Olds Ave.

Motion by Hall, supported by Miller, to adjourn the meeting at 9:17 P.M.

Motion carried 6 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk